



# THE EMPLOYER'S GUIDE TO HOLIDAYS & BONUSES



## How to be thoughtful and do right at the end of the year

The three core tenets of the Fair Care Pledge — **Fair Pay, Clear Expectations, and Paid Time Off** — can help guide you when planning for the holiday season and the end of the year.



### Calculating a bonus

An average year-end bonus **is usually one to two weeks pay**, although you can of course choose to give more. Think of the bonus as an expression of how much you value your employee, as well as an opportunity to tell her, whether in person or in a note! Give generously within what you can afford; if a cash bonus isn't possible, look for an alternative gesture of appreciation such as extra paid time off. You may wish to let her know to expect a bonus so she can take it into consideration when making her own holiday plans.



### Is it time for a raise?

If your employee has taken on more responsibilities over the past year, an increase in wages is an appropriate way to compensate her for stepping up. The end of the year is a good time to do this if you don't yet have periodic check-ins or annual reviews. Even if the job description hasn't changed, it might still be time for a cost-of-living raise, especially during the pandemic.



### Your plans

Communicate any holiday-related changes in your schedule as early as possible. If you need extra help, whether it's an attendant to travel with you or a party that necessitates extra cleaning—begin discussing this a.s.a.p.. If you will not need her on days you originally hired her to work, you should still pay her for this time. Consider it an additional gift!



### Their plans

Your employee is also looking forward to their own holiday traditions, so make sure to give generously and think as generously as possible. Remember the best practice: two weeks vacation at minimum, with one of the weeks at the time of her choosing. Because this year has been challenging for so many of us, consider whether your employee might need extra time off between now and January 20th.



### Gifts

Not required but always appreciated! Note that a thoughtful gift is not the same as a bonus. But happily, both provide you with a great opportunity to communicate what you valued about your employee's work over the past year.



### New idea for the new year

If you employ a cleaner, consider joining [Alia](#), where for \$5 a month you can help provide benefits.

## Here's what domestic workers we know have said a bonus means to them:

*"Getting a bonus makes you feel appreciated."*

*"Appreciated, 100%"*

*"It makes me feel loyal. A bonus assures one why they're working for you."*

*"It says Thank You for all the things you've done during the whole year."*

*"I look forward to the time for rest and relaxation— plus the extra to put toward my savings."*

*"Feeling recognized"*

*"A bonus and paid time off show how much my employer values my work. It gives me a sense of dedication to my family. When they are back from their vacation, I'm here waiting."*

*"Gratitude"*

*"It makes me feel loved and deserving."*

*"This is the best part of the year."*

*"For me, it's a form of appreciating me and taking my work into account."*

**May the rest of this year be filled with  
light, love, and support for you both.**